esade

International Student Handbook 2021-2022

Do Good. Do Better.

01 Welcome

Welcome

Esade Management Team

Director General

Dean of Esade Business School

Dean of Esade Law School

Vice-Dean of Faculty & Research for Esade Law School

Vice-Dean of Faculty & Research Esade Business School

Director of Executive Education

Welcome

Education: on three campuses

(taught in Sant Cugat)

- Bachelor in Global Governance, Economics & Legal Order
- Bachelor in Business Administration (BBA)
- Bachelor in Transformational Business and Social Impact
- Master of Science Programs in Management (MSc) (Business Analytics, Finance, Global Strategic Management, Innovation & Entrepreneurship, International Management, Marketing Management)
- Master of Research in Management Sciences (MRes)
- Doctorate in Management Sciences (PhD)

(taught in Sant Cugat, Barcelona & Madrid)

- Full-Time MBA (Flexible format: 12, 15 and 18 months)
- Executive MBA
- Global Executive MBA
- Multinational MBA

(taught in Barcelona – Pedralbes Building 3 and Madrid)

- Executive Master in Marketing and Sales
- Open Enrollment Programs
- Custom Programs

(taught in Barcelona – Pedralbes Building 1)

- Bachelor in Law
- Double Degree in Business Administration and Law
- Double Degree in Law & Global Governance, Economics & Legal Order
- Master in Law
- Specialization modules, In-Company Training, Conferences & Seminars
- Research and PhD programs

02
Before arriving

Before arriving

Visa requirements – 2/2

If you are going to be coming to Barcelona with your spouse or other family members, it's best to apply for visas all together; the application process can be more complicated if the applications are submitted separately.

If you need a visa / Visado para Estudios, consult the Spanish Embassy or Consulate in your home country or your country of residence concerning the process for obtaining it, which can be lengthy so get started as early as possible. Although many consulates will not accept visa applications more than 90 days before the date of departure, you should check appointment availability even further in advance of that date if possible. You will have to apply at the Spanish Consulate, which has jurisdiction over your place of residence; visa requirements may vary from one consulate to another.

- Passport (valid for the length of your stay)
- Passport-size photos
- Proof of financial means
- Esade Admission Letter (invitation to housing included)
- Proof of medical insurance including repatriation
- Other documentation specific to your situation

For stays of longer than 180 days, other required documentation may include a medical certificate, Police Clearance Certificate for each country you've lived in during the last 5 years or an FBI background check if you're applying from the US or have lived there in the last 5 years, so be sure to contact the Spanish Consulate soon.

Before arriving

Considerations to keep in mind – 1/2

- Students who plan to enroll on MSc, CEMS or MBA programs should check with the Spanish consulate that has jurisdiction over their place of residence about the possibility of applying for a student visa which will allow them to obtain a student residence permit valid for a longer period than 12 months depending on the duration of their program. This will save a great deal of time and inconvenience of having to renew the permit after 12 months of their stay here, which can sometimes disrupt future travel plans as students are left without a valid travel document if their card is being renewed after its expiry date. Unfortunately, bachelor students will not be able to apply for a permit which is for longer than 12 months because their enrolment certificates are issued annually and depend on good academic standing each year. They will, therefore, be obliged to renew their permits after 12 months.
- If your passport is going to expire soon, better renew it sooner rather than later. Some countries will only issue visas on passports that are valid for at least 6 months from the date of the trip.
- If you apply for a new passport, keep your old one so that you can provide a history of travel if need be for other visa applications during your stay at ESADE. In the past, students' visa applications to third countries have been rejected for lack of proof of previous travel history.
- If you plan to travel outside of Spain during the period shown on your student visa, be sure to ask for a multiple-entry visa, although there is no guarantee that you will get it.
- Visa or without a visa, you will not be able to extend your stay beyond the 90-day limit.

Before arriving

Considerations to keep in mind – 2/2

- Be sure to get your passport stamped when you enter the Schengen area, regardless of whether you arrive in Spain or any of the other Schengen countries. Your boarding pass may be accepted as proof of date of entry, but you must take it to the immigration office at Passeig de Sant Joan 189 in Barcelona within 72 hours of your arrival to request a certificate to substitute the stamp.

- If your study program lasts fewer than 90 days and you do not need a visa to enter Spain, you can stay in the country / the Schengen Area for up to 90 days within any 180-day period without a visa. That means that

- If your study program lasts fewer than 90 days and you are from an Annex I country, you will need a visa to enter the Schengen area; request a multiple-entry visa.

- If you are living outside your home country when you apply for a student visa, the Spanish embassy or consulate in the country where you are currently residing may require you to return to your home country to apply for the student visa. Do not assume that you will be able to obtain a student visa from a Spanish embassy or consulate outside your home country.

- If the Spanish consulate that has jurisdiction over your place of residence does not issue a or a , for whatever reason, and will only grant you the 90 day tourist Schengen visa, bear in mind that there are certain restrictions with this type of visa. Please contact isa@esade.edu as soon as possible if this is your case. We strongly recommend that you apply for the if your program is over 180 days and the if your program lasts between 90 and 180 days, where possible.

- Both EU and Non-EU students, who are minors, will need to obtain a legal guardian.

Before arriving

Medical Insurance

All incoming students are required to have adequate medical insurance coverage for the duration of their stay in Spain; for visa application purposes, €30,000 of coverage (no deductible; no co-payment) plus repatriation insurance is considered standard. However, terms may differ depending on your country of origin so Esade recommends that you request complete information from the Spanish Consulate and your insurance company before coming to Spain. Upon arrival at Esade you will be required to provide proof of medical coverage for the length of your stay at Esade.

If you are covered by your country's national health system, request a European Health Card (EHIC) in your home country. The EHIC allows you access to the Spanish national health system through CatSalut but since agreements differ between countries, find out what coverage you have before arriving. As a minimum, emergency services are covered for EHIC cardholders. If you will be staying for longer than 6 months and do not have the EHIC, contact isa@esade.edu for information regarding requirements for private insurance policies. If you have private insurance, consult your insurance company about how your policy "works" here in Spain.

If you contract private insurance before arriving in Spain, be sure to consult your insurance company about the details and exact procedure to follow in case you need medical attention while in Spain. If your stay in Spain is longer than a year, bear in mind that the requirements regarding insurance when applying for your TIE renewal will likely be stricter than those needed for a visa. For example, you will need at least €100,000 of coverage and if the policy you submit is from another country, you will need to have it legalized by your country's consulate in Spain or the Spanish consulate in your country. Also, all documentation submitted for the renewal process must be in Spanish and if you have it translated, it must be done by a sworn translator.

We respect the right of students to choose their insurance but in answer to students' requests, we provide information below regarding policies for international students recommended by Esade.

accepted for NIE (EU certificate)

accepted visa application & TIE renewal

NOTE: If you have an accident or are hospitalized, please advise your Program Manager as soon as you can.

Before arriving

What to bring with you

No matter what program you're registered in, don't forget to bring:

- your passport
- a student visa, if required
- all Esade documents
- copies of all of the documentation you presented for the visa
- proof of medical insurance coverage: copy of your policy and insurance card
- original prescriptions if you need medication
- international driver's license (optional)

RECOMMENDATION: Keep digital copies of all your important documents together with serial and IMEI numbers of electronic devices on a cloud or similar so that if you lose any of them, you have backup copies. Replacement or duplication may be easier if you have these documents on hand.

03 Contacts

Contacts

Esade Barcelona – Pedralbes Campus

Av Pedralbes 60-62
08034 Barcelona

Av. d'Esplugues, 92-96
08034 Barcelona

International Academic Relations Office

Director, International Academic Relations
antoniam.serra@esade.edu

International Relations Manager
marta.busquets@esade.edu

Double Degree in Law & Global Governance, Economics & Legal Order

Academic Director
juanpedro.aznar@esade.edu

Associate Director
nuria.argiles@esade.edu

Programme Manager
anna.llopis@esade.edu

Law Exchange & THEMIS Program

Director, International Relations
patricia.saiz@esade.edu

Incoming Program Manager
eva.mestres@esade.edu

International Relations Manager & THEMIS Coordinator
araceli.domenech@esade.edu

Exchange Students Academic Advisor
sara.pons@esade.edu

International Program Manager
julia.angles@esade.edu

Contacts

Esade Barcelona – Pedralbes Campus

Av Pedralbes 60-62
08034 Barcelona

Av. d'Esplugues, 92-96
08034 Barcelona

Master's & Postgraduate Programs in Law

Program Manager
marta.deu@esade.edu

Office of the Registrar
lorena.sabugal@esade.edu

Executive MBA

Program Manager, EMBA
silvia.martinez5@esade.edu

Program Manager, EMBA
veronica.paez@esade.edu

Program Manager, EMBA
noelia.ortega@esade.edu

Program Manager, EMBA
sonia.wetzel@esade.edu

Executive Education

Academic & Students Affairs Director Executive Masters
miriam.clota@esade.edu

Program Manager Executive Masters
sara.contreras@esade.edu

Program Manager Executive Masters & EMMS
angels.martinez@esade.edu

Program Manager Executive Masters
nuria.ramisa@esade.edu

Program Manager EMDOS & PDM
juan.olivares1@esade.edu

Contacts

Esade Barcelona – Sant Cugat Campus

Av Torre Blanca 59

08172 Sant Cugat – Barcelona

Bachelor in Global Governance, Economics & Legal Order

Academic Director
juanpedro.aznar@esade.edu

Associate Director
nuria.argiles@esade.edu

Programme Manager
anna.Llopis@esade.edu

Bachelor in Transformational Business and Social Impact

Programme Director BITBASI
martina.steffens@esade.edu

Programe Manager
maria.filippini@esade.edu

BBA & BBA Exchange Program

Director BBA Program
simone.vincis@esade.edu

Associate Director, BBA Program
jenny.badia@esade.edu

Project Manager
laura.noelle@esade.edu

Program Manager, Oceania, Latin America, Canada & Section A
francesc.blanco@esade.edu

Program Manager, Asia & Sect. B
beatriz.galvan1@esade.edu

Program Manager, US & Sect. C
silvia.molar@esade.edu

Program Manager, Europe & Section D
cristina.gomez5@esade.edu

Program Manager, US & Sect. E
jimena.mesto@esade.edu

Program Manager, Europe & Section F
giulia.nardone@esade.edu

Contacts

Esade Barcelona – Sant Cugat Campus

Av Torre Blanca 59

08172 Sant Cugat – Barcelona

BI Norwegian Business School Program

Program Manager
nuria.font2@esade.edu

CEMS, MSc & Double Degree Programs

Director MSc Programs
anna.cockroft@esade.edu

Associate Director MSc
laia.hilario@esade.edu

MSc Program Manager (International Management)
paula.cortina@esade.edu

MSc Program Manager (Innovation & Entrepreneurship)
donka.jeleva@esade.edu

MSc Program Manager (Finance & MSc in Global Strategic Management)
claire.duchemin@esade.edu

MSc Program Manager (Business Analytics)
nuria.sala4@esade.edu

MSc Programme Manager (Marketing Management)
laura.miranda@esade.edu

CEMS Program Manager
maja.murko@esade.edu

Research Programs

Master of Research in Management Sciences (MRes)

Program Manager MRes in Management Sciences
silvia.espin@esade.edu

PhD in Management Sciences

Program Manager PhD in Management Sciences
pilar.gallego@esade.edu

Contacts

Esade Barcelona – Sant Cugat Campus

Av Torre Blanca 27
08172 Sant Cugat – Barcelona

MBA Programs

Program Director Full-Time MBA
laura.bonavia@esade.edu

MBA Associate Director Full-Time MBA
clara.mir@esade.edu

Program Manager Full-Time MBA
bibiana.alabern@esade.edu

Program Manager Full-Time MBA
gabriellamarie.gioe@esade.edu

Program Manager Full-Time MBA
rocio.selvood@esade.edu

, Full-Time MBA
svetlana.solovieva@esade.edu

Program Manager Full-Time MBA – Exchange Program
paula.niembro@esade.edu

International Student Advisor – All programs

caroline.beckershaus@esade.edu

The International Student Advisor (ISA) is responsible for any non-academic issues you may have before or during your stay at ESADE, no matter what program you're enrolled in. Her job is to help you with visa issues before you arrive, to help you settle in to ESADE and Barcelona / Sant Cugat quickly and comfortably and to help you wend your way through not only Spanish paperwork but also Catalan / Spanish culture.

Student Counseling Service – Business School

studentcounselingservice@esade.edu

The Student Counseling Service supports you if you experience issues related to your studies or any psychological, social and/or emotional problems that are hindering your study progress. Everything you discuss with the student counselor is strictly confidential and will not be divulged to any third party without your permission. In case they cannot provide the specific help you need, they will refer you to other mental health partners outside of ESADE.

The student counselor is a professionally trained and experienced clinical psychologist, accustomed to guiding people from different backgrounds and cultures, and with a wide range of issues.

Contacts

Esade Barcelona – Sant Cugat Campus

At ESADE, we want to guarantee equal opportunities and the achievement of educational goals for everyone. This means we offer support to students that have a learning disability or need extra learning support to achieve their goals. During the first weeks of the academic year, you can request accommodations if you need support because of a diagnosis like ADD, ADHD, Dyslexia, Dyscalculia or another learning disability.

It can be challenging to adapt to a new environment, adjust to independent living and experience relationships that are not going well or to go through complicated life events. The student counselor is available to guide you and help you towards solutions to break the vicious cycle you might find yourself in, whether it is caused by study related issues or personal difficulties.

We organize workshops to help you build skills to respond to the demands of life at ESADE. The topics change per term, depending on needs and demands, and are announced through the online learning platform. Workshops can be interactive and require participation, however, they are not therapeutic groups, and you are not expected to share anything

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04 Looking for housing

Looking for housing

Deciding where to live

ESADE does not have housing facilities for students in Barcelona–Pedralbes but students are welcome to stay at the Residencia Sarria, which is a 15-minute walk down to the Pedralbes campus and about 25 minutes to the Sarrià FGC station. In addition, there is a shuttle bus that goes to the Sant Cugat campus twice daily for a fee. In Sant Cugat, the Roberto de Nobili Residence Hall is on campus and less than 5 minutes from your classes.

Before deciding whether to live in Barcelona or Sant Cugat, you should consider the advantages and disadvantages of each. One of the great advantages of living in Sant Cugat is the proximity to your classes and the slower pace of living in a quiet suburb; getting to class will take minutes from most anywhere in Sant Cugat. On the other hand, Barcelona offers all the services of a large city, but it also has some inconveniences. Perhaps the biggest drawback to living in Barcelona is the traveling time to the campus. The FGC, the commuter train, can take 15-25 minutes to get to Sant Cugat and then it's another 15 minutes to get to the campus. The links to school are important to bear in mind not only for the time spent commuting, but also for the price of transport.

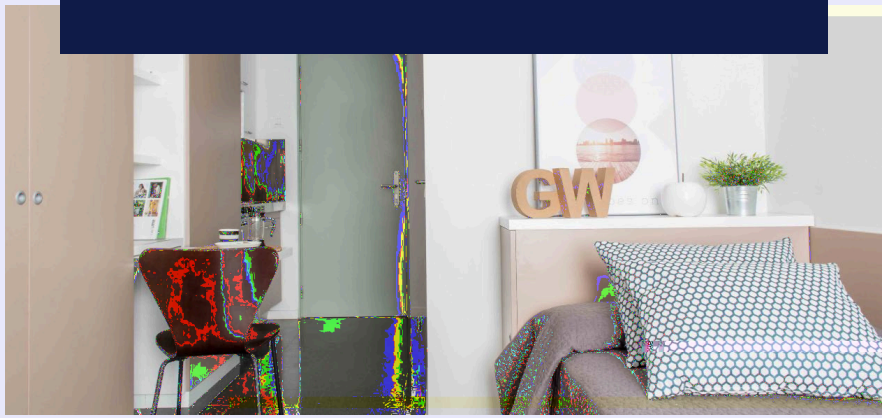
There is a large amount of available housing in Barcelona, but whether you decide to live in the city or in the suburbs, it can take time to find what you want. Looking for an apartment on your own requires knowledge of the different areas (***barris***) in Barcelona because prices can vary substantially from one area to another. It is highly recommended that you begin researching accommodation well before your arrival, and try to arrive in Barcelona at least one or two weeks prior to the start of your program to locate or finalize permanent accommodation. With this in mind you should book a room in a hotel, hostel or student residence for this initial period. Another possibility is to find classmates on the ESADE Facebook groups who are already here and are willing to rent a room on a short-term basis.

Estimated monthly budget for a single student sharing an apartment

Housing (shared) €500–€700
Utilities €85–€165
Groceries €160–€210
Eating out €200–€300
Public Transport €40
Sports €45–€80
Misc Expenses €190–€500

Monthly Budget €1220–€1995

NOTE: These figures are based on feedback from current students and are only a guide; your expenses will depend on your lifestyle while here. Add 50%–75% for couples.



Looking for housing

Deciding where to live Barcelona

Barcelona is divided into 10 districts, each with its own Citizen Services Office or ***Oficina d'Atenció al Ciutadà (OAC)*** where local administrative paperwork like registration upon arrival (empadronament) can be done.

Sarrià

This is an old neighborhood located within walking distance of ESADE BarcelonaPedralbes at the top of the city. It was the last village to be incorporated into Barcelona in 1921. It has become a haven for people who prefer to avoid the noise and crowds of the city center. The quality and size of accommodation here is rather good, matched by the prices.

Gràcia

This is another old village that was originally outside the city, which was incorporated in 1897. It has retained its popular squares with outdoor cafes, its narrow streets and local markets, giving it a distinct neighborhood atmosphere. It is very popular with both students and foreigners who live side by side with locals. There is constant renovation going on and there is no end to the activities which are programed throughout the year, culminating in the which runs for about a week beginning August 15. The area is well served with transport links to school.

Eixample (Ensanche)

This is a large area that extends beyond Plaça Catalunya and is easy to identify on the map by the grid structure designed by Ildefons Cerdà in 1855. Passeig de Gràcia, one of the most elegant avenues in the city, divides the area into l'Eixample dreta (on the right going up from Plaça Catalunya) and l'Eixample esquerra (on the left) and is one of the prime shopping areas with a wide variety of designer boutiques. The distinctive corners were cut at a 45º angle in order to accommodate the wide turning radius of the trams then in use. Flats tend to be large with

Looking for housing

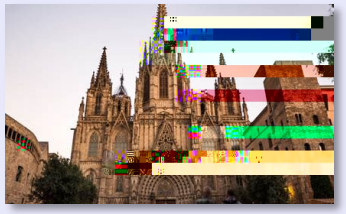
Deciding where to live Barcelona

Sant Gervasi & El Putxet

These are neighboring residential areas above Diagonal and between Sarrià and Gràcia. They are popular areas for students to live in with many flats, good facilities and transport links available. It is possible to walk to ESADE Barcelona-Pedralbes but most prefer the quick bus ride.

Les Corts

This area extends up from to ESADE Barcelona – Pedralbes. One of the original villages built around a textile factory outside the city walls, Les Corts is fairly calm and quiet. It is close to the shops on Diagonal and public transport around the city is good.

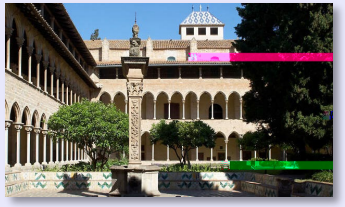


Ciutat Vella (Barri Gòtic, Raval & La Ribera)

The Barri Gòtic is the oldest part of the city; many buildings date from medieval times and parts of the ancient Roman wall can still be seen there. For the most part, the narrow streets are closed to motor traffic and you may get the feeling that you're inside a labyrinth. Going down from Plaça Catalunya, the Raval is on the right , on the other side of , is where the Islamic population moved in the 10th century when it was banished from the city. Historically this area was populated by merchants and seafarers, who raised the money to build Santa Maria del Mar, a perfect gothic church. Because this area has the highest concentration of tourist traffic in the city, it also attracts pickpockets and other petty criminals. Enjoy yourself, but be careful, especially at night. The accommodation here is a mixture of old and new, traditional and trendy and it can be noisy. If you are interested in living here, be sure to check the location before you make a decision.

Looking for housing

Deciding where to live Barcelona

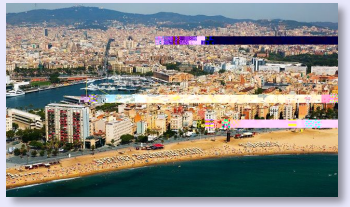


Pedralbes

This is the residential area where ESADE Barcelona–Pedralbes (Buildings 1, 2 & 3) is located. It is the most exclusive and expensive district in the city. There are large flats that students share here, but they tend to be more expensive than in other areas. There's not much nightlife and it's rather isolated once the buses stop running at night.

Port Olímpic

This is the modern redevelopment of the seaside area that commenced with the 1992 Olympic Games in Barcelona. Much of it is modern and functional in a way that is similar to redeveloped areas in many modern cities. Work continues to expand the redevelopment past the Forum. Prices tend to be higher than other parts of the city and transport links are improving all the time. A long commute to either of the ESADE campuses.



Barceloneta

Long inhabited by fishermen, this seafront area welcomes sunbathers to its beaches on the seaside, and luxury yachts to its harbor. It's also popular for its seafood restaurants, all which help create an easy-going festive mood. Most of the streets are narrow and many apartments here have been subdivided so they tend to be small. It's a nice place to visit but a rather long way across town to ESADE Barcelona–Pedralbes.

Looking for housing

Deciding where to live

Sant Cugat

Sant Cugat is a fairly quiet town with nearly 90,000 inhabitants. The environment and high quality of life attract a predominantly young population. The town is dynamic, with institutions and associations that are committed to the area. The medieval monastery and the Catalan National Archive are part of the historical heritage. The public parks and paths are designed with walkers and bike-riders in mind.

The Sant Cugat Monastery was one of the main monastic centers in Catalonia during medieval times. The monastery complex currently houses the church and the cloister, which is home to the Sant Cugat Museum, around which the chapterhouse and rooms formerly used by the monks are located. The Romanesque cloister, the most outstanding element of the monastery complex, is remarkable for its structure and the decorative qualities of its capital carvings. Another outstanding feature is the Gothic rose window on the main façade of the church.

Sant Cugat offers a wide range of restaurants, sports areas, cinemas, theatres, libraries, etc. For more information consult their webpage (in Catalan) or obtain the app ***'Sant Cugat'.***

The forms part of Barcelona's Green Belt, covering over 8,000 hectares. It separates Sant Cugat and Barcelona and is located between the Besós and Llobregat rivers, the Vallès and the Barcelona plain. It falls within the municipal area of nine towns. features a wide array of natural Mediterranean environments in which woodland predominates. This, together with a variety of low vegetation, is home to almost all the animal species in Mediterranean forests. This diversity forms the biological wealth of the Ridge. The carretera de les Aigües, on the Barcelona side of the mountain, is over 20 km long and is ideal for biking, jogging or hiking. There are also hiking paths that connect Sant Cugat and Barcelona. More information can be found at http://www.parcnaturalcollserola.cat/es

Looking for housing

Housing possibilities

FOR A FEW DAYS or longer:
Student Residence Halls & Hostels

c/Llaceres, 29
08173 Sant Cugat-Barcelona
+34 93 554 3015
www.resa.es/eng/Residences/Roberto-de-Nobili

c/ Esports 1-3; 08017 Barcelona
+34 93 206 5540
www.residenciasarria.com

c/ Sancho de Ávila 22; 08018 Barcelona
Av. del Paral·lel, 101, 08004 Barcelona
+34 93 309 98 30
www.thestudenthotel.com

- Mestral Mar
- Emilie de Villeneuve
- Anna Ravell
- Lestonnac
- Josep Manyanet

www.residenciasuniversitariasbarcelona.es

c/ Sèneca, 24-26 08006 Barcelona
+34 686 93 20 17
www.thelofttown.com

c\ Sant Mateu, 4
Esplugues de Llobregat, Barcelona
+34 673 62 22 07
www.livensaliving.com

c/San Joan de la Salle, 42 08022 Barcelona
+34 935 084 600
www.resa.es/es/residencias/barcelona
campuslasallebcn@resa.es

Plaza Lesseps 12; 08023 Barcelona
+34 902 444 447
www.resa.es/es/residencias/barcelona

c/Torrent de l'Olla 212-214, 08012, Barcelona
+34 934 151 203
www.residenciaerasmusgracia.com

Carrer Gran de Gràcia, 117, 08012 Barcelona
+34 629 561 477
www.barcelona-housing-student.com

c/ Tuset, 27 - 1º (first floor) 08006 Barcelona (Spain)
+34 93 676 18 56
www.blancguesthouse.com

Looking for housing

Housing possibilities

More Permanent Accommodation

www.bcn-nest.com

Not looking forward to house-hunting on your own? Let Margarita and Pura advise you on what the best neighborhood and housing solution is for you. They work directly with property owners, no agencies, so whether you're looking for a studio, an apartment, a room or a homestay, they are certain to find it for you. If you contact them in advance, you can move into your new home when you arrive in Barcelona or they can arrange visits to properties you've chosen. Contact them for a consultation, no strings attached; they come highly recommended.

www.livefurther.com

Founded by an ESADE alumnus from Barcelona with experience as an exchange student, LiveFurther offers a 20% discount on booking fee for ESADE students. In order to receive the discount, be sure to:

- Search for the room or apartment and reserve it directly using the LiveFurther website, rather than by using another website
- Write "ESADE" in the field asking for a partner code in the online reservation form
- Select "Organization referral" from the list in the "Hear about us" dropdown menu in the form
- Upload a copy of your ESADE acceptance letter when reserving.

www.housinganywhere.com

This is a website, which helps incoming exchange students to rent a room directly from ESADE students who are going on exchange. Students deal directly with students; there are no intermediaries

Looking for housing

Housing possibilities

Rental Agencies

The following agencies specialize in arranging short-term and long-term accommodation in furnished apartments. These agencies charge a fee for their services; it may be equivalent to a month's rent, a percentage of the rent, or it may be included in the monthly rent. Before going to one of these agencies you should read the section "About Rental Agencies" that follows the listings below.

C/ Torrent de l'Olla, 219
08012 Barcelona
+34 932 389 072
www.resahousing.com

C/ Enric Granados, 19 Bajos 1
08007 Barcelona
+34 933 239 068
info@habitatgejove.com
www.habitatgejove.com

Passeig de Gràcia 26, 2ª 2ª
08007 Barcelona
+34 638 840 361
begona@grupocorinpa.es
www.inmointerior.com

Carrer Roger de Flor, 117, Local 1
08013 Barcelona
+34 93463 7195
https://barcelona.bluestripeliving.com

Franck Anais
Carrer Casanova 99, bajos
www.shbarcelona.com

Carrer Mallorca 303, entlo, 1ª
08037 Barcelona
+34 932 530 427
www.altirobarcelona.com

Paseo de Gracia 85, 8º
08008 Barcelona
+34 935 288 908
www.atemporalrent.com/en

Prats de Molló 14
08021 Barcelona
+34 934 173 266
www.myspacebarcelona.com

C/ del Progrés 60, Bajos
08904 Hospitales de Llobregat
+34 930 011 314
www.protahouse.com

Ronda Universitat, 11
08007 Barcelona
+34 935 32 52 67
www.destinationbcn.com

+34 932 412 910
v.huidobro@misodirent.es
www.misodirent.es

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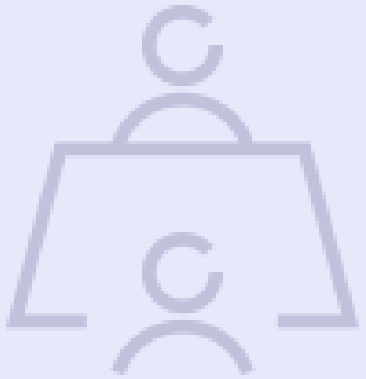
admin@jumpinbarcelona.com
www.jumpinbarcelona.com

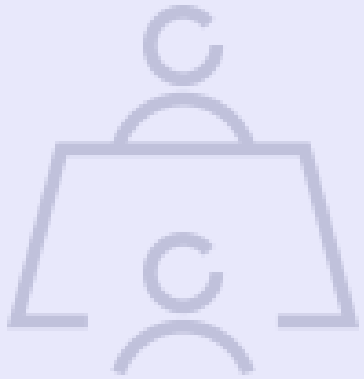


Housing

Looking for housing

Housing possibilities

About Rental Agencies



Issues

- Dissatisfaction with Apartment upon Arrival: If you are not satisfied with the apartment or your room when you arrive, the agency will only offer you other accommodation if it is available. Demand far exceeds supply, so it is not unusual for the agency to say that no other accommodation is available.
- Contact the agency / landlord immediately if you need assistance

Esade Housing Forum

The Esade Housing Forum was recently launched by the Human Resources Student Association: find accommodation and roommates among the Esade community.

Facebook

Classes usually create a closed Facebook group where students get to know each other before arriving and where a lot of information is exchanged. It's a good place to look, whether you're looking for people to share a flat with, you have questions or you want to inform your classmates of something.

ESADE Bulletin Boards

There are bulletin boards in or near the ESADE cafeterias where local students and homeowners as well as established students who already have an apartment post adverts.

Looking for housing

Housing possibilities

Other Useful Housing Websites

A comparison platform for student accommodation (a Trivago for students!)

Call +34933196176 or e-mail: info@ficasso.com

Apts & rooms to rent – accommodation with families – short & long term — group search

Offering an 8% discount on the booking fee for ESADE students.

Real estate portal

Real estate portal

Real estate portal

Real estate portal

App for room renting

Apartments & rooms for rent (basic service – no fee)

Real estate portal

Specialize in vacation apartments but ask for longer-term rates

Classified ads

Moderately priced university student apartments to share

More than just housing, this website may become your guide to BCN. (No fee)

Upmarket – 3 days to 6 months or more (fee included in rent)

Short-term upmarket apt rentals for up to several months

Call +34932844099 or e-mail: info@apartamentossata.com

Only penthouses

05 Just landed

Just landed

Barcelona International Welcome Desk

https://www.barcelona.cat/internationalwelcome/home

The city of Barcelona recently launched this service for their international community. The Barcelona International Welcome Desk is a support service for international talent who want to come and live in the city or who have recently settled here. The aim is to ease people's arrival and establishment in Barcelona, so that they can realize their full professional and personal potential.

An expert facilitation team will provide personalized support for people requesting this service for procedures linked to residency and work permits, steps required for creation a business or investing in one, identity documents, access to housing, medical care and education, mobility and public transport, taxation and other practical matters for living in the city.

Just landed

Getting around in Barcelona and Sant Cugat

Barcelona is densely populated and like most cities, traffic and parking can be a challenge. If you plan to bring your car, you should consider renting a parking space. Finding unpaid parking at ESADE, whether Sant Cugat or Pedralbes, after 7:30 AM is almost impossible. Many people in Barcelona opt for travelling by motorcycle/scooter and students often rent them for the duration of their stay. Cooltra and Yego are app-based rental scooter companies situated in Barcelona.

They also provide electric-motorbikes. Remember that you will need your international driver's license if you are non-European. In addition, more and more people are travelling by bicycle in the city and there's a bike share system, Bicing, which costs 50€/year; you need to have a NIE and a credit card to be able to register. Kleta is a bike rental company recently founded by ESADE Alumni, who offers a 15% discount to ESADE students.

You get your own bike for a fixed monthly fee with anti-theft guarantee and full maintenance included. With JetScoot you can rent bikes, electric scooters and Segways as well as aquatic bikes. Ubeeqo, Getaround and BlaBlaCar are car-sharing apps for Barcelona and Spain and Go City Trips is a shared mobility and multi modal app, which allows you to get around the city by using different forms of transport. On the other hand, the public transportation system within the city is good and constantly expanding. It consists of several bus networks, the underground metro system, trams, the Ferrocarrils de la Generalitat de Catalunya FGC, a local train system with lines S1 S5 S7 going to Sant Cugat, and Renfe, the national Spanish train system. There are also three intercity bus lines with hourly trips between Barcelona and Sant Cugat throughout the night.

Just landed

Getting around in Barcelona and Sant Cugat

Getting from the airport to the city center

There are 3 basic options: bus, train or taxi.

The A1 stops outside Terminal 1 every 5–10 minutes and the A2 stops outside Terminal 2 every 10–20 minutes; they both run 5:30–00:30 and make stops at strategic points in the city like Plaça Espanya, Gran Vía, Plaça Catalunya and others. A one-way ticket costs €5.90, a round-trip ticket costs €10.20 and is valid for return within 15 days. Tickets can be bought on the bus or from vending machines in T2 and online. The integrated public transport tickets are not accepted.

Aerobusbcn

These are regular bus lines; the 46 runs during the day to and the N17 runs at night to you can transfer to the metro or city buses from both locations, and both buses stop at Terminals 1 & 2. They have less luggage space, make more stops along the way and don't run as frequently as the Aerobus, but unlike the Aerobus, you can use the TMB travel card which can make the trip much less expensive. You can buy a TMB travel card in the tobacco shops at the airport: a single ride costs €5.15, but there are also monthly travel cards (TUsual) and other options. Travel cards are integrated and can be used on the metro, buses, tram and short-distance train journeys.

RENFE is the Spanish train company and the train station is located across the road from Terminal 2B (T2B); take the escalators towards departures then follow the Renfe signs. The station is located at the bottom of the escalators on the other side of the road. There

Just landed

Getting around in Barcelona and Sant Cugat

Public transport within the city

The integrated TMB travel card system allows you to travel on buses, the metro, the tram and the two train services, Renfe and FGC and to transfer from one to another within a period of 1¼–1½ hours of first validating your card, which you must do when you get on any bus or tram, or to get through the stiles at some of the metro and FGC stations. Don't forget to retrieve your card from the stile or it won't open, so do hold on to your card until you are out of the station. Here's a brief description of the various TMB travel cards:

TMB Travel Cards

T-casual	€11.35	< 36/30 days
T-usual	€40	> 35/30 days
T-grup	€79.45	70/30 days multiple users travelling together
T-jove	€80	< 25 years old

fares valid until 31 DEC 2021

- T-casual – can be used by one person for 10 rides.
- T-usual – a monthly ticket good for unlimited use for 30 days from first trip – personal & nontransferable; you need to present identification when you buy it.
- T-grup– good for 70 rides in 30 days – multi-person ticket.
- T-jove – for students up to 25 years old – good for 90 days from first validation –personal & non-transferable – you need to provide proof of age.

In many stations, you have to insert your travel card in the stile in order to be able to leave the station at the end of your journey, so keep it on hand. You must have a valid travel card or ticket whenever using public transportation. If you are stopped by an inspector without having one, the minimum fine is €100.

Just landed

Spanish Paperwork once you arrive

Padró / Empadronamiento / Census Registration

whether from the EU or not, whose primary residence is in Spain is required by law to register with the local town council. This registry is called or and is one of the easier processes to carry out. See Annex 1 of this document for information on how to register.

All documentation required by the Spanish authorities which has been issued abroad must be submitted in Spanish or translated by a sworn translator and apostilled or legalized by the Spanish Consulate which has jurisdiction.

Just landed

Spanish Paperwork once you arrive

Students from EU countries

If you are staying in Spain for more than 3 months, you are required to apply for a
de la union which includes your NIE

Depending on your age and the program you're registered in, you are required to provide Program Management with your NIE within 30 days of the start of class. In addition, an NIE may be required to open a bank account, sign a contract, buy/rent a motorcycle, join Bicing, etc.

Click here. Please note that obtaining an appointment will likely require many attempts: especially try accessing the website early in the morning. You can accept any appointment offered in the province of Barcelona.

→ Select from the list of provinces in the drop down menu and click on
→ Ignore the section ´Cualquier Oficina'.
→ Where it says 'Trámite Cuerpo Nacional Policia' in the drop-down menu, you need to select

→ Ignore all the instructions and click at the bottom of the page.
→ Select and type in the number of your passport or national ID card; click on the box stating you are not a robot.
→ Click on (you can also consult appointments already made and cancel appointments already made).
→ If there are appointments available, select the police station in any of the towns offered that suit you and then a day and time. You will need to give a Spanish based phone number and e-mail address (use your ESADE e-mail).

The documentation you may be required to submit is:

- passport or national identity document + copy
- completed EX-18 application form + copy
- ESADE Letter of Registration —
- proof of unlimited medical insurance or EHIC
- proof of financial means
- ***Certificado de empadronamiento***
- payment form Modelo 790 Código 012 (fill in the form here, print out the copies single-sided and check the box that says Certificado de registro de residente comunitario): the fee is currently €12.

The certificate will be issued immediately if you have submitted all the necessary documents.

NOTE: Although it's not strictly legal, we strongly advise you to carry photocopies of your passport and NIE instead of the originals unless you are traveling outside the Barcelona area.

Just landed

Spanish Paperwork once you arrive

Students from Non-EU countries

If your program is for 90–180 days, you will have arrived on a short-term, type D student visa, which covers your stay, and you don't need to do any further paperwork once you arrive. If your stay is for longer than 180 days you will have arrived on a long-term, 90-day type D student visa and within 30 days of arriving in Spain, you are required to apply for a Tarjeta de Identidad de Extranjero, TIE (Identity Card for Foreigners). The TIE is valid for one year from the date of entry, renewable as long as you are a student. This card contains your NIE.

Click here. Please note that obtaining an appointment will likely require many attempts: especially try accessing the website early in the morning. You can accept any appointment offered in the province of Barcelona.

→ Select from drop down menu of provinces and click on
→ Ignore the section ´Cualquier Oficina'.
→ Where it says 'Trámite Cuerpo Nacional Policia' in the drop-down menu, you need to select ***POLICIA - TOMA DE HUELLAS (EXPEDICIÓN DE TARJETA) Y RENOVACIÓN DE TARJETA DE LARGA DURACIÓN.***
→ Ignore all the instructions and click at the bottom of the page.
→ Select and type in the number of your passport or national ID card; click on the box stating you are not a robot.
→ Click on (you can also consult appointments already made and cancel appointments already made).
→ If there are appointments available, select the police station in any of the towns offered that suit you and then a day and time. You will need to give a Spanish based phone number and e-mail address (use your ESADE e-mail).

The documentation you are required to provide is:

- completed EX-17 application form + copy
- passport (with visa and entrance stamp) + copy
- 3 color DNI size photos
- ESADE Letter of Registration —
- ***Certificado de empadronamiento***
- ***Payment form Modelo 790 Código 012*** (fill in the form here, print out the copies single-sided and check the box that ***says TIE que documenta la primera concesión de la autorización de residencia temporal, de estancia o para trabajadores transfronterizos.):*** the fee is currently €15.76.

Just landed

Spanish Paperwork once you arrive

Non-EU spouses and children

Visas

If you are going to be coming to Barcelona with your spouse or other family members, it's best to apply for visas all together; the application process can get more complicated if the applications are submitted separately.

According to the Spanish government, non-EU spouses (or legally recognized common-law partners) and children may apply for a visa to enter and stay in Spain for the same duration as the main applicant as the holder of a student visa. Much of the same documentation will also need to be provided for family members, as well as documents verifying the relationship. Family members of non-EU citizens are not allowed to work in Spain.

TIEs

Family members staying for more than six months will have to apply for the TIE within 30 days of their arrival in Spain.

If your spouse and children were not issued a NIE along with the visa, they will have to wait until you've applied for your TIE. Once you have your TIE application receipt (or your TIE) you take your spouse and children's TIE application to the:

Oficina de Extranjería
C/Murcia 42, 08027 Barcelona
Opening hours: M–F 9:00–14:00

An appointment can be requested by sending an email to citarec.barcelona@correo.gob.es:

- ***byitarec.elOfo***
- ***Asignación NIE pJ0.0 0nn (ar)- Mci2. (Tc -0.00 T .9 0 Td(1 ed)TJ72ve-0.00 T .9 0 o0nn (10 (at-0.00 T)TJ0.ClDT***

Just landed

Spanish Paperwork once you arrive

Minors

Minors are required to have a legal guardian in order to process their TIE or NIE certificate, which must be done well within 90 days of their arrival in the Schengen area.

TIE renewal

Students who need to renew their TIE after 1 year should do so before it expires, but the earliest applications can be submitted is 60 days before the TIE expiration date. In addition to the required documentation for the initial TIE, you must provide proof of financial means on a bank in Spain, as well as proof of medical insurance coverage. All documents submitted for renewal must be in Spanish and if translated, must be translated by a sworn translator.

The letter from ESADE must indicate that you:

1. are a student in good standing.
2. have registered for the following year, and include the date of the end of the program.

Just landed

Consulates in Barcelona

Embassies are located in Madrid, and most countries have consulates in Barcelona. Some of these are listed below, but a complete list can be found here. Visas are often only issued by the embassies in Madrid or even abroad.

Argentina	Passeig de Gràcia, 11, Escalera B, 2nd Floor	34 93 304 1200
Austria	Carrer Marià Cubí, 7, 1st Floor, 2nd door	34 93 368 6003
Australia	Avenida Diagonal, 433 bis, 2 floor 1st door	34 93 362 3792
Belgium	Gran Vía de les Corts Catalanes 680, àtic, 2nd door	34 93 467 7080
Brazil	Avinguda Diagonal, 468, 2nd floor	34 93 488 2288
Canada	Plaça de Catalunya, 9, 1st floor, 2nd door	34 93 270 3614
China	Avinguda del Tibidabo, 34	34 93 254 7070
Denmark	Rambla Catalunya, 45 4th floor, 2nd door	34 93 488 0222
Finland	Plaza Urquinaona n° 6, 13 C	34 93 443 1598
France	Ronda Universitat, 22 Bis, 4th Floor	34 93 270 3000
Germany	Carrer Marina 16-18 (Torre Mapfre), 30a	34 93 292 1000
Greece	Carrer Freixa, 6	34 93 200 2036
Hungary	Avinguda Diagonal, 477, 19th Floor Door B	34 93 405 1950
Iceland	Carrer Canàries, 21	34 93 232 5810
India	Carrer Doctor Fleming, 21 Entrance B, 1	34 93 212 0422
Italy	Carrer Mallorca, 270	34 902 050 141
Japan	Avinguda Diagonal, 640, 2ª Floor D	34 93 280 3433
Malaysia	Moll Barcelona, 1 (World Trade Center)	34 93 310 2020
Mexico	Paseo de la Bonanova 55	34 93 201 1822
Netherlands	Avinguda Diagonal, 611	34 91 353 7500
Norway	Calle Diputación, 238-244, Ático 4ª	34 93 218 4983

Just landed

Consulates in Barcelona

Philippines	Passatge Madoz, 5, 1ª	34 93 026 7007
Poland	Avinguda Diagonal, 593, 6th Floor	34 93 322 0542
Portugal	Ronda Sant Pere, 7, 1st Floor, 1st door	34 93 318 8150
Peru	Carrer Tarragona 110-112	34 93 415 4999
Singapore	Carrer Buenos Aires, 42	34 93 363 4237
South Africa	Parc Empresarial Mas Blau II, El Prat de LLobregat	34 93 506 9100
Sweden	Carrer Mallorca, 279, 4th Floor, 3rd door	34 93 488 2501
Switzerland	Gran Via de Carles III, 94 7th Floor	34 93 409 0650
United Kingdom	Avinguda Diagonal, 477, 13th Floor	34 93 366 6200
United States	Passeig Elisenda de Montcada, 23	34 93 280 2227
Venezuela	Plaza Urquinaona, 6, 6th Floor, Office 6A	34 93 342 7155

Just landed

Banking in Barcelona and Sant Cugat

You can either open a bank account here or work with your bank account at home through a bank card or credit card. If you're on exchange, using ATMs ***(cajeros automaticos)*** is probably the most convenient. You can find ATMs at most banks, but they normally charge a commission if you're not a client of theirs. Also, be sure to check with your home bank before you leave so you know how to use your card in Spain, and under what conditions. Cirrus and PLUS are the networks linked to Master Card/Maestro and VISA. Some machines don't accept PINs of more than 4 digits, for example, and the keypads may not have letters on them, so learn your numeric code before coming.

Use your credit/debit card to get the best exchange rate for purchases, including your hotel stays and meals, at better establishments. Visa and MasterCard are accepted almost everywhere; American Express runs a close second in usability.

Foreign currency exchange booths are conveniently located in the center of Barcelona but may charge high commissions as well as give a poor exchange rate, so you're better off using ATMs.

Opening a bank account

Opening a bank account in Spain is simple but may be different from where you're from. You will need to show your passport and banks are required by law to ask for your NIE to open an account. However, you can find banks which temporarily forego this requirement until you have a Spanish ID. You may also be required to show your passport in order to carry out transactions by teller. It is a good idea to check with your home bank about the possibility of opening an account with a corresponding bank in Barcelona. Many foreign banks such as BNP Paribas and Deutsche Bank have local branches in Barcelona. Banking hours here in Spain are extremely inconvenient. Most banks are open 8:15–14:00, Monday–Friday; some savings banks are open Thursday afternoon, OctoberMarch; very few are open on Saturdays.

It is very important to change your account from non-resident to resident status as soon as you receive your ***NIE*** in order to save on service charges and also to save yourself considerable inconvenience when receiving a money transfer. You should also consider that most banks only accept larger money transfers from your own bank account abroad or from a family member. The amount of the deposits should be in relation to your expenses.

Non-EU nationals who stay for longer than one year will have to renew their TIE, in which case they will have to provide proof of financial means on a Spanish bank.

Just landed

Banking in Barcelona and Sant Cugat

International Fund Transfers

Transferring funds to Spain from another country presents no problem; however, it is important to have the bank code information (IBAN/SWIFT) for both banks in order to facilitate the transaction.

IBAN (International Bank Account Numbers) in Spain begin with ES and are followed by 22 digits. Be sure to ask about the fees involved on both sides of the transaction, the originating foreign bank and the receiving Spanish bank, especially when converting currency.

Students have sometimes been surprised by the fact that even though they paid the transaction fees in their home country, they had to pay additional fees to the Spanish bank to receive the transfer.

Credit Cards

All major credit cards are accepted in stores and restaurants in Spain, often indicated by a sticker on the window. If you are here for only a few months, no bank will issue you a credit card, although you can get a debit card when you open an account. You can, of course, use your existing foreign credit cards such as VISA, MasterCard and American Express.

The phone numbers to cancel credit cards (in English) are:

Once you've been admitted, you can apply for a Sabadell-Atlantico bank account, before arriving; you do not have to present an NIE at this point. During the first year, no commissions are charged for students under 29 (only at this branch).

N26

For ESADE Students - Free 6 Months (9,90€/month) or 3 months (16,9€/month). Open an account from your phone in 8 minutes. Free ATM withdrawals in Euro zone from any bank. Commission free payments worldwide in any currency and real time exchange rate. International transfers through our partner "Wise". Free national and international transfers reception. Customer service in 5 languages, 7 days a week from 7am to 11pm.

info@triodos.es
Avda. Diagonal 418 - Casa de Les Punxes
Barcelona
Tel. 902 360 940

Triodos Bank offers ethical & sustainable banking services including savings accounts, payments, lending and investments for Personal and Business Banking customers.

Just landed

Telephoning

The country code for Spain is

Mobile Phones

The rate of change and the level of new competition in mobile phones make it difficult to say anything apart from, shop around once you get here. Movistar, Orange, and Vodafone are the biggest mobile phone companies, but there are a number of lower cost operators which are also popular, such as Masmovil, Tuenti, Yoigo, Simyo and Lebara.

Many of the companies have their own retail outlets where you can buy their SIM cards, but you can also purchase the cards at other retailers such as El Corte Inglés, FNAC or The Phone Shop.

You will need to decide whether you prefer a contract or prepaid card when choosing to buy a SIM card for a mobile phone. If you choose a contract, you should make sure you understand all the conditions before committing to it. Check the duration of the contract, the total price (including tax) per month, and what the contract does and does not include.

You may also want to consult this website set up by a consumers' organization, which allows you to compare different plans. You need to indicate your province (Cataluña) whether you prefer a prepaid card or a contract, and what kind of use you would be making of the card in terms of voice and data. They then do a search of operators and plans and make suggestions based on your information.

Also, remember that mobile phones are easily lost or stolen, and while Barcelona is a relatively safe city, it is all too easy to be pickpocketed. If you have a top-of-the-line expensive phone, consider buying or bringing a smartphone that would be less attractive to pickpockets for your use during your stay here. Take into account the advice and precautions suggested in webpages such as this one from BT or this one from Lookout. To begin, make sure you know your phone's IMEI number by typing *#06# into your phone's keypad, and then upload the number to a cloud drive so you can access it from anywhere.

Just landed

Postal Service

As most postal services, the Spanish Post Office has its pros and its cons and for anyone having more than a letter sent from outside the EU, one of the biggest disadvantages is that you will have to pay duty, handling fees and possibly VAT on whatever is shipped, whether it's personal effects or merchandise that you have purchased. Since students have had to pay more than the value of what was in the package, and the paperwork required to clear customs can sometimes be an insurmountable obstacle, it will almost certainly be less expensive and definitely more convenient to pay for extra luggage and bring what you need with you rather than have it shipped later. Buying from Spanish retailers will ultimately be cheaper than ordering from outside the EU.

If you do have a package sent from outside the EU, make sure that the address is clear and correct, including the name of the street, the number, the floor, and the door, all in the correct order. Having it sent through a private courier (e.g. DHL, UPS or FedEx) might simplify the process somewhat: it will still have to clear customs in Madrid and so you will also have to pay duty, handling fees and possibly VAT, but the company will likely have their own agent to handle the paperwork.

However, you should confirm this with the company before having the package sent.

If your package is sent using the public postal system, once you are notified of its arrival you will have to register your NIE with the tax office and then create an account on the website, uploading various documents, including the arrival notice, a list of contents and value as well as purchase receipts for new merchandise. If you do not have an NIE you can use a friend's as long as it's registered with the tax office. Whether sending through a private courier or the post office order to avoid problems, include a list of contents in the package and keep a duplicate list yourself.

Just landed

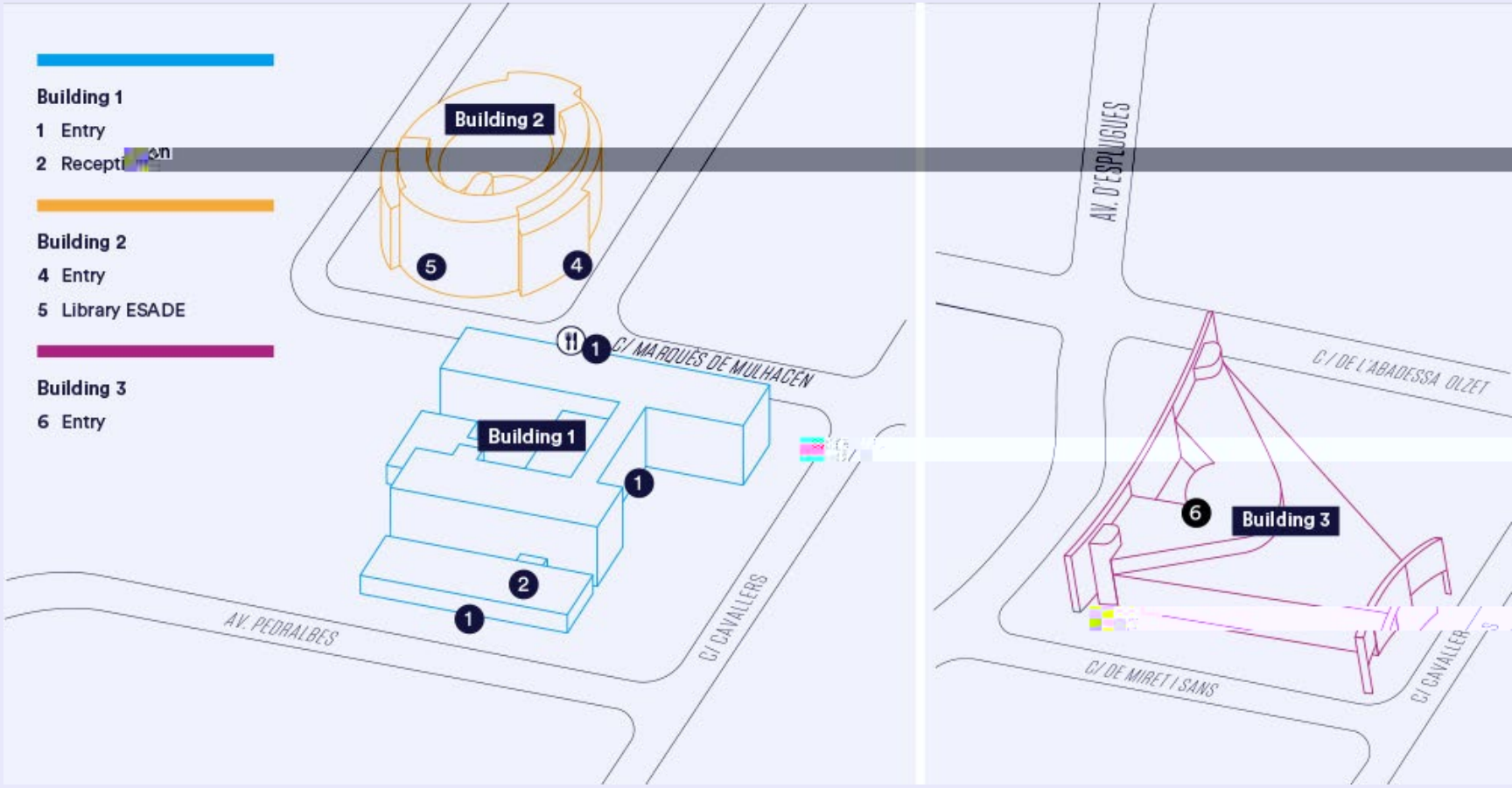
Esade Barcelona – Pedralbes Campus

Esade Barcelona-Pedralbes is located in the residential neighborhood of Pedralbes in the *upper part of Barcelona. The main building (Building 1) is located at the top of ***Avinguda Pedralbes*** on the right-hand side of the street if you are coming up from downtown. Building 2, where the library is located, is just behind Building 1 and Building 3 is a short walk to Av d'Esplugues.

The is in Building 1, the

is in Building 2 and is based in Building 3.

* Maps of Barcelona normally show the Mediterranean Sea "below" Barcelona but, clearly the city is not located to the north of the sea, so Pedralbes isn't really north of the city either.



Just landed

Esade Barcelona – Pedralbes Campus

Campus Hours

Building 1

Av Pedralbes 60-62

08034 Barcelona

-

- Cafeteria
- Career Services–School of LAW
- Central Services
- Chapel
- Director General's Office
- ESADE Forum
- Faculty Offices
- ICT Services
- International Relations Office
- Law Department & Offices
- Registrar's Office

Building 2

C/ Marques de Mulhacén 40-42

08034 Barcelona

-

Library, including the European Documentation Center and the Business Information Center

Building 3

Av d'Esplugues 92-96

08034 Barcelona

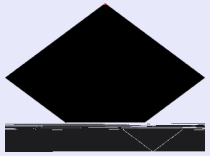
-

- Executive Education
- Cafeteria & terrace, 2nd floor: M–F 8:30–21:00, Sat 8:30–14:00 (the terrace offers one of the best views of Barcelona)
- Car & Bike Park, entrance behind building: M–F 7:30–11:00. €5/day for ESADE students; bikes for free.

Just landed

Esade Barcelona – Pedralbes Campus

Getting there



Metro

Green Line –
Maria Cristina or Palau Reial stop; 20-minute walk uphill

Buses

63 68
75 78
H4 V5

all within a 5-minute walk

FGC

L12

;

15-minute walk

L6 L12 S1 S2
S5 S6 S7

20-minute walk

Taxi

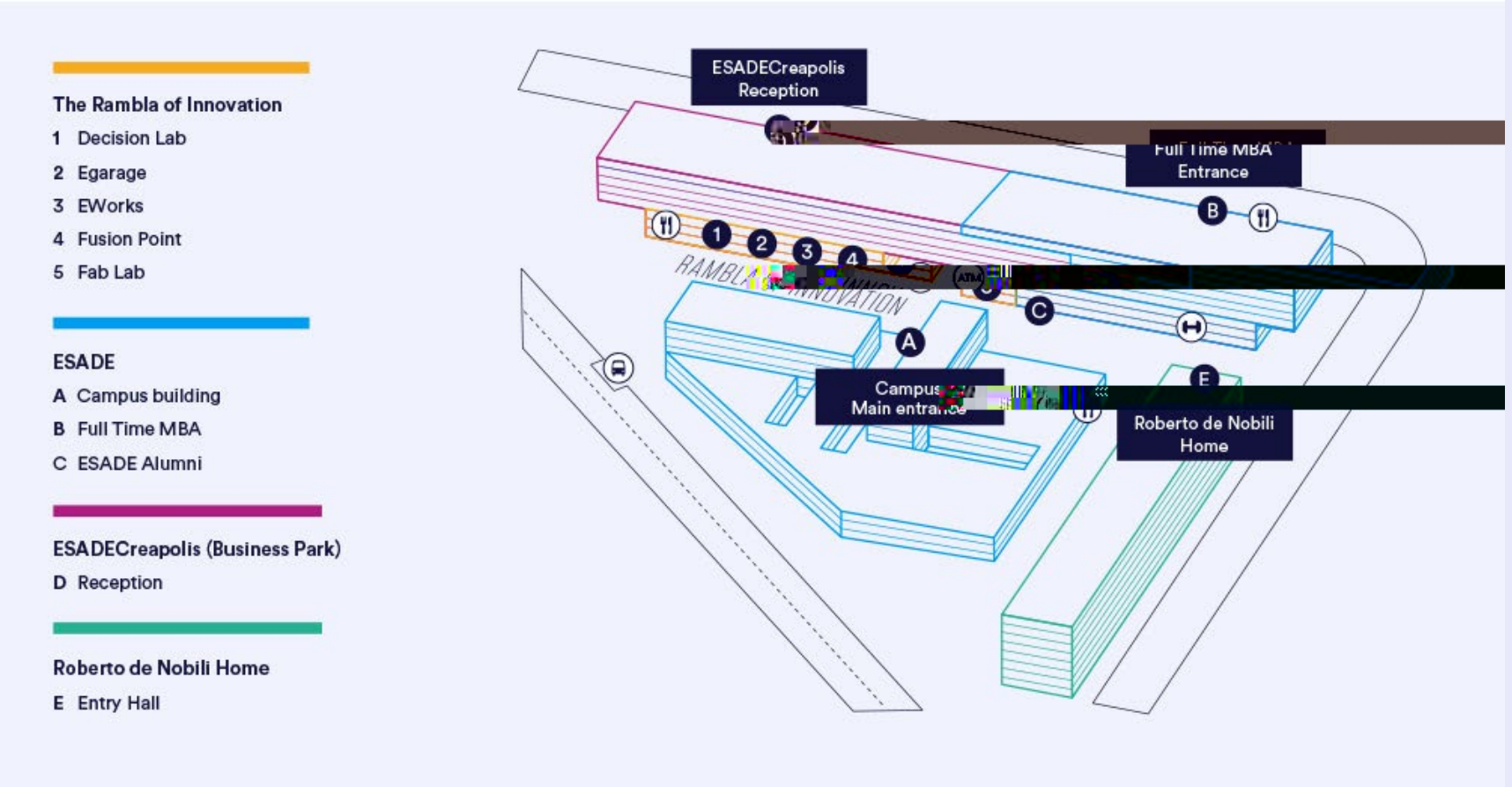
Taxi fare from the city center, Plaça Catalunya to Pedralbes campus is about €18. You can use this link to get an idea of what taxi fares cost.

Just landed

Esade Barcelona – Sant Cugat Campus

are taught entirely on this campus and students have access to all the facilities in Buildings 1, 2 and 3 in Barcelona-Pedralbes. The ESADE campus in Sant Cugat incorporates Creapolis, an innovation center, and the Roberto-de-Nobili Student Residence. A campus map is available here.

The ESADE Barcelona-Sant Cugat Campus is well connected to Barcelona by ***train (Ferrocarrils de la Generalitat de Catalunya FGC)*** and by bus.



Just landed

Esade Barcelona – Sant Cugat Campus

Campus Hours

Reception (ext 4024)	
Monday-Friday 08:00–22:00 Saturday 09:00–14:00	M–F 09:00–13:30 and 14:30–18:30 M–F 09:00–13:00 and 14:00 – 17:30 M–F 10:00–18:00 M–F 8:00-0:00, Sa & Su 9:00-21:00 M-F 12:00–16:00 M-F 9:00–18:30 M–F 8:00–21:30, Sa 9:00-14:00 07:30–21:00, Lunch: 12:30–15:30 24/7; special student rate of €0.80/hr 07:00–22:00. Monthly rate also available open during building hours

Building closed
AUG 2021: TBC SEPT 11 & 24, 2021 OCT 12, 2021 NOV 1, 2021 DEC: TBC JAN 2022: TBC MARCH/APRIL, 2022: TBC MAY 1, 2022 JUN 24, 2022

Just landed

Esade Barcelona – Sant Cugat Campus

Getting there

FGC

S1 S2 S5 S6 S7

This is a commuter rail system that runs underground within the city and out to the suburbs. It shares some stations with the metro (the closest FGC stations to Esade Barcelona-Pedralbes are ***Reina Elisenda*** and ***Sarrià***). It's also known as the ***Metro del Vallés.***

FGC station map

Arrival: Sant Cugat
Frequency: every 5–10 minutes
Duration of journey: 25 minutes

Whether you walk or take the bus, it takes 13–15 minutes to get to Esade from the train station; the bus stop is just to the left of the station as you leave and the L8 bus drops you off at the campus. The L8 runs every 30 minutes, 6:34–21:44 from the station and 7:23–22:03 from Esade, Monday–Friday. The L2 bus from the train station drops you off in front of the Auditori, a couple of blocks from Esade.

L8 Timetable | L8 Route

L2 Timetable | L2 Route

Just landed

Esade Barcelona – Sant Cugat Campus

Getting there

Intercity buses

63 68
75 78
H4 V5

all within a 5-minute walk

_____ The bus stop is located 5 minutes from the Esade campus. It links Terrassa, Rubí, Sant Cugat del Vallés, Cerdanyola del Vallés and Barcelona. Frequency: 30 minutes

_____ The bus stop is located 10 minutes from the Esade Campus. It links Barcelona and Sant Cugat through the . The ride is approximately 35 minutes.

_____ (night bus) The bus stop is located at the Sant Cugat FGC station.

From Sant Cugat:
Sunday Thursday: first bus leaves at 00:58; last bus leaves at 4:58
Friday & Saturday: first bus leaves at 2:00; last bus leaves at 5:00
Frequency: 1 hour. It follows the same route as the train.

From Plaza Cataluña (Barcelona):
Sunday-Thursday: first bus leaves at 0:30; last bus leaves at 4:30
Friday & Saturday: first bus leaves at 1:30; last bus leaves at 4:30
Frequency: 1 hour. It follows the same route as the train.

_____ (night bus) The bus stop is located at the Sant Cugat FGC station.

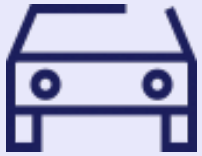
From Sant Cugat: first bus leaves at 00:18; last bus leaves at 3:18. Frequency: 1 hour.
From Plaza Cataluña (Barcelona): first bus leaves at 1:20; last bus leaves at 4:20. Frequency: 1 hour.

Just landed

Esade Barcelona – Sant Cugat Campus

Getting there

By Car



The Esade campus is located in , close to the AP-7 motorway. The campus can be reached from Barcelona following the:

1. E-15/AP-7 (North of Barcelona). Exit 22. Follow Sant Cugat sign
2. E-90/AP-2 (South Barcelona). Exit 24. Follow Sant Cugat sign
3. Vallvidrera Tunnels. Exit 10 – Sant Cugat – Valldoreix
4. route

For further information, see:
https://www.esade.edu/itemsweb/webbs/imagenes/transport_guide.pdf

Just landed

Esade Creapolis

is a unique space where business and academia meet. A number of businesses have taken the opportunity to have a work space virtually across the street from Esade classes, offering students the possibility of working with businesses and offering businesses access to Esade students and faculty, not to mention the synergies developed between different businesses that are located there. At Esade Creapolis, companies interact under the concept of “Open and Cross Innovation,” a collaborative endeavor, exchanging knowledge and experience across sectors in order to accelerate innovation. It’s a multi-sector business park, which provides premises for companies and allows optimal representation from various sectors. A enhances the lateral innovation processes, under the guidance of our experts and with a clear goal of results, by having participants assist in the entire innovation process:

1) Detecting business opportunities
2) Diagnosing their potential
3) Defining how best to develop and exploit them
4) Articulating tactical execution

The Creapolis building includes the Rambla of Innovation, a multi-functional space provided for Esade students to foster entrepreneurship and innovation.

Just landed

Services at Esade – Sant Cugat

University Building — ground floor

M–F 08:00–20:00

CREAPOLIS Building (lower level)

Discount on monthly fees with TUI card.

CREAPOLIS Building (ground level)

Offers breakfast, lunch and dinner buffet service (Saturdays only lunch and dinner).

MBA Building (upper level)

M–F 8:00–17:00

Offers hot & cold drinks, sandwiches and snacks.

University Building — ground floor

M–F 12:00–16:00

Cooperate Esade products

University Building, A floor (-1 floor)

same as University Building

At Esade many people feel the need for global personal development which incorporates sensitivity to arts and culture, a world of values and spirituality. Some people look for these elements outside of a religious framework and others find answers in belonging to different religiouns or faiths. However the common aspiration is to cultivate silence and serenity in a changing world, trying to learn different cultural traditions and finding a personal path which will enrich everyday life.

SAR offers a “service” to students, professors and administrative staff, creating encounter moments, dialogues and activities to share the path.

– Office 124 (1st floor, Unioffice) teresa.careta@esade.edu

– Office 413 (2nd floor, North Tower) pep.maria@esade.edu

Just landed

Esade Communication Sources

Esade's Intranet (MyEsade) and e-mail account can be accessed through www.esade.edu or the MyESADE app. The Program Management will send you your username and password, which will allow you to access MyESADE, a space you will use while studying at ESADE and which contains information about the academic program, such as:

- Course syllabuses and schedules
- Spanish course dates
- Introductory Week information
- Campus bulletin board
- Certificate requests, exam dates and grades

It is important that you check MyEsade daily, since that's where announcements are made.

From now on you will be receiving correspondence , including all communication from program management. Once you receive your username and login code, be sure to redirect the ESADE email account to your preferred email address, which you check regularly, so that you do not miss important information.

NOTE: Your user name is: xxx@esade.edu; your e-mail address is: xxx@alumni.esade.edu

You will receive information and class readings for the courses you are taking through your class Moodle at the Ecampus, the online educational platform used at ESADE.

Daily activities on campus are posted on the display screens located at the entrance to the buildings and other strategic points throughout the buildings.

Just landed

Esade Student ID Card (TUI)

After you have uploaded your photo, you will receive the TUI ( ), your Esade ID card, during your first weeks at Esade; it is personal and non-transferable. It can be used as a cash card on both campuses and can be recharged at the Aramark restaurants. It can be used for paying for meals, the car park in Sant Cugat, making photocopies, borrowing books from the library and other services, not to mention discounts at local businesses. You can activate/de-activate your card on the Intranet as well as consult the balance and the history of your TUI transactions.

Just landed

Safety and security

Spain, in general, and Barcelona in particular, are relatively safe, but you should of course take precautions to protect yourself and your possessions. Although violent crime is relatively rare, Barcelona is an attractive destination for tourists, and that in turn makes it attractive to petty thieves and notoriously expert pickpockets. Lonely Planet and other guidebooks offer useful safety advice for visitors to Barcelona.

Bear in mind that thieves and pickpockets often work in groups and create or take advantage of distractions. Try to be aware of who is around you and keep a close eye on your belongings when using public transport or on the street and in other public places, such as the beach or restaurants, bars and cafés, and shops, especially in crowded situations. Limit the amount of cash and number of credit cards you carry on you, and don't carry your keys and your NIE or TIE in the same place. We also recommend you double-lock your doors (even when at home) and exercise caution when using automatic cash machines.

In any emergency, call 112 (free 24-hour hotline) and they will notify the appropriate service (police, fire department, ambulance, etc.).

In case of robbery, always file a report with the local police as soon as possible and notify Program Management. If you need to replace your TIE, you will need a copy of the police report.

- Students are asked to follow these security measures:
- Lock classrooms and meeting rooms with your TUI card when you leave.
- Should you or another student need urgent medical attention, contact Reception immediately.
- Never leave laptops or other electronic devices, bags, helmets, coats or any other personal belongings unattended in the corridors, library, cafeteria or other public areas.
- Always close the windows and lock the doors of your car if you park on the street; remove valuables from sight.
- Always lock parked motorcycles and bicycles and secure helmets to the motorcycle or carry them with you.
- If you see someone on campus acting suspiciously, notify Reception.
- Back up all-important

Just landed

COVID Restrictions

The authorities have taken various restrictive measures to avoid the spread of the coronavirus and to protect lives. An update of the local COVID restrictions can be found on this official webpage from the Catalan government, which is also available in English. Please check Esade's

avoid

Just landed

The Esade library

The Esade library offers its services in Barcelona–Pedralbes and Barcelona–Sant Cugat. It houses an extensive collection of literature on Management Science, Law and other related subjects, including books, journals, yearbooks, student theses and final projects, working papers and other documents.

The Digital Library also provides access to over 40 electronic information resources containing journal articles, international statistical and financial data, market research, company directories, annual reports, legislation and jurisprudence. Most of these information resources can be accessed from any device or computer connected to the Internet.

The Esade library receives all the official publications of the European Union (in the Esade European Documentation Center), the OECD (in electronic format since 1998), the ILO and the World Bank (in electronic format).

Information sessions are held at the beginning of each term to inform new students of the possibilities the library has to offer.

Just landed

The Esade library

Building 2, Floor -1 (inside the library)
+34 934 953 807
www.esade.edu/cde/

Created in 1969, and located in the main library, the CDE is one of Spain's official depositories for all documents and publications produced by the EC and is linked to EU databases. The CDE is open to the public and free of charge.

Services:

- Internet access to computerized catalogues
- Reference service and user assistance
- Bibliographic references
- Information on scholarships, grants and competitive examinations for positions with EU agencies.
- Press clippings of EU affairs
- Photocopying

Building 2, Floor -1 (inside the library)
+34 932 806 162
cie@esade.edu / guiame@esade.edu
http://www.esadeknowledge.com/sector-tips

Esade Knowledge provides all Esade faculty and research community access to studies across a wide range of topics, formats and centres of excellence, all in accordance with the highest scientific & academics standards.

: Management and Law topics, ranging from Entrepreneurship, Corporate Social Responsibility, Innovation, Strategy, Economics & Finance, to Law.

: One click access to the latest ESADE research articles, books, conference papers, monographs, working papers, PhD theses, etc.

Just landed

Bank Holidays 2021-2022

- September 11, Saturday, La Diada (C)
- September 24, Friday, La Mercé (B)
- October 12, Tuesday, Día de Hispanidad (S)
- November 1, Monday, Todos los Santos (S)
- December 6, Monday, Día de la Constitución (S)
- December 8, Wednesday, the Immaculate Conception (S)
- December 25, Saturday, Christmas (S)
- December 26, Sunday, St Stephen's (C)
- January 1, Saturday, New Year's Day (S)
- January 6, Thursday, Epiphany/Three Kings (S)
- April 15, Good Friday (S)
- April 17, Easter Sunday (S)
- April 18, Easter Monday (C)
- May 1, Sunday, International Workers Day
- June 6, Pentecost Monday (B)
- June 24, Friday, St John's (C)
- August 15, Monday, the Assumption (S)

Just landed

Esade Student Asociations

The Esade student community is lively, active and plural. Students in our programs can participate in various activities through student associations. You can find detailed information about Student Associations and their contact details here.

Just landed

Esade Alumni

Esade Alumni (EA) with a network of over 65,000 members worldwide, encourages students to join one of the more than 72 International Chapters, which give international students access to most of what EA has to offer, like networking in a local, national and international contexth(d)-19.3 (i)- (udent)-5 (s)]T-netudent

Just landed

Sports Facilities in Barcelona and Sant Cugat

The Sant Cugat campus has Corner4, a gym facility, to help students and staff keep in shape. There are no sports facilities on the Esade-Pedralbes campus but there are a number of health clubs and gyms in the area and throughout Barcelona. The sports Center in Barcelona offers Esade students and staff sports facilities at reduced rates. It is close to the “Residencia Universitària Sarrià”, a 15-minute walk from Esade Barcelona-Pedralbes.

Carrer Esports, s/n
08017 Barcelona
(66 bus)
+34 932 037 874
noucancaralleu@teleline.es
www.cancaralleu.cat (only in Catalan or Spanish)

Another possibility for taking part in sports activities is at the Universitat Politécnica de Catalunya gym, located just a few blocks down from Esade Barcelona-Pedralbes and open to all university students in Barcelona. The fees for the gym depend on the activities you sign up for.

C. Jordi Girona, 3
Building PE, Campus Nord
08034 Barcelona
(Metro: Line 3 – Palau Reial/Zona Universitària. Bus: 60, 74
934 011 716
info.univers@upc.edu
www.univers.upc.edu

This is a chain of health clubs with a number of centers in Barcelona, which offer a wide variety of activities. There is a center in Sant Cugat, but unless you have private transportation, it’s not conveniently located to the ESADE campus. Be sure to mention that you’re an ESADE student to get a student discount.
www.dir.cat/en

This is another health club chain with a center in Sant Cugat, within walking distance of the ESADE campus and another in Gràcia, as well as others in Barcelona.
www.eurofitness.com

Rambla del Celler s/n
08190 Sant Cugat del Vallés
Tel: 935 830 345

c/Perill 16-22
08012 Gràcia, Barcelona
Tel: 934 594 430

06

Annex 1

Annex 1

Annex 1 - Empadronamiento

el Empadronamiento

It's the official register of people who live in Spain and includes their corresponding addresses. All residents of a municipal area, whether Spanish or foreign, must register on the Padrón, no matter what their legal status is. In Barcelona and Sant Cugat, this is done at any of the municipal Citizen Information Offices (Oficina d'Atenció Ciutadana— OAC).

The right to register allows access to public healthcare and basic schooling for children. Registering is also a way to legally justify your residence in a specific municipality. The application form is available at any OAC and the certificate of is issued free of charge, on the spot.

- Identity document: passport, Spanish residence permit, or official ID card from home country
- Your original rental contract, for a duration of at least 6 months.

If you do not have a rental contract, you can provide signed authorization from the owner of the apartment or whoever does have a current contract, along with an original copy of their proof of ownership or their contract, and a photocopy of their ID card, passport or other official identification.

You must inform the council office of your change of address. If you renew your Student Residence Card and have had a change of address, this will have to be documented with a certificate of .

Annex 1

Annex 1 - Empadronamiento

consult OACs Barcelona for additional offices and opening hours; you can make an appointment here.

Pl Sant Miquel 4

C/de les Ramelleres 17

C/d'Aragó 328

C/de la Creu Coberta 104

Pl de Comas 18

C/Angli 31

Pl Vila de Gràcia 2

Pl Vila 1
Opening hours: JULY–SEPT, M–F, 8–14; rest of the year M–Th, 8–18:45; F, 8–14
Make an appointment here: http://citaprevia.gestorn.com/santcugat/#nbb.

07

Annex 2

Annex 1

Annex 2 – Glossary of Spanish paperwork

– police station

— Documento nacional de identidad – National ID card for Spaniards.

— In Spain, a differentiation is made between short-term or temporary residence, estancia, and longer-term, more permanent residence, residencia. The residence permit for non-EU students is considered estancia, never residencia. This distinction is important when applying for and renewing your Student ‘Residence’ Card.

— Número de identificación de extranjero – the national ID number for foreigners. EU citizens who spend more than 30 days in Spain are required to apply for a certificado de registro de residente de la unión; which includes the NIE. The application fee is about €12 and the document, which is a plasticized piece of paper, is issued upon receipt of payment. The NIE must be accompanied by a passport for identification purposes. In Spain everyone is required to carry identification, so you are advised to carry, at least, a photocopy of your passport and the NIE.

Annex 1

Annex 2 – Glossary of Spanish paperwork

— Número de identificación fiscal – Fiscal/VAT number. For all foreigners, it is the same as the NIE.

Spanish Social Security Number — required document for anyone working in Spain. Here is a list of social security offices in Barcelona.

The following documents must be presented:
• passport + photocopy
• NIE/TIE + photocopy of each side
• completed Modelo TA1 form
• empadronamiento + photocopy (at certain offices)

It can take up to 45 days for a social security number to be assigned, but it's usually at the time of application.

— Tarjeta de Estancia Para Estudios; Tarjeta de Estudiante – often referred to as the TIE. Non-EU students who are going to spend longer than 6 months in Spain are required to apply for the TIE within 30 days of arriving in Spain.

— Tarjeta de identidad de extranjero – AKA student residence card (for non-EU citizens) which is to be applied for within 30 days of arriving in Spain for students staying for longer than 180 days. Credit card sized, it includes the NIE under the photo.

08

Annex 3

Annex 1

Annex 3 – Useful Apps

myesade is an app designed especially for ESADE students needing access to essential information on the go:

- Registered courses – Access the Moodle page for your courses from your mobile phone.
- Scheduled classes – Have your daily timetable at hand and get notifications about rescheduled classes.
- Final grades – See your grades as soon as they're published!
- TUI card balance – You'll always know when you need to top up.

Available at Google Play and the App Store.

Annex 1

Annex 3 – Useful Apps

allows you to communicate with the 112 Emergency Center, by sending your current geo-position, it helps the operator find your location. In addition, the app receives emergency alerts about incidents near your location and updated information about those incidents in real-time. Available at Google Play and the App Store.

: the official EU app, which includes a guide on how to use the European Health Insurance Card in the 28 EU countries, Iceland, Lichtenstein, Norway and Switzerland, along with general information about the card, emergency phone numbers, covered treatments and costs, how to claim reimbursement and who to contact in case you have lost your card. Available in 25 languages, at Google Play, the App Store, and the Windows Phone Store.

Annex 1

Annex 3 – Useful Apps

is a useful public transport information app which helps you plan trips and receive alerts about changes in service. Available at Google Play, the App Store, and the Windows Phone Store.

is another useful app with information about public transport with information about bus and subway routes, departure times, stops, delays, etc. Available at Google Play and the App store.