

## FACT SHEET

### Student Exchange Programmes 2023/2024

The University of St.Gallen (HSG) offers students not only purely subject-specific knowledge but also the prerequisites for personal development.

- integrative and practice-relevant education
- promotion of entrepreneurial spirit
- inspiring campus in the heart of Europe
- global networks
- life-long community (31'677 alumni)
- student life (180 clubs and associations)

#### Facts

- top-rankings and renowned accreditations
- > 90% of graduates would choose HSG again
- excellent employability rate: 4 out of 5 Bachelor's and Master's graduates have a job by the time of their graduation
- partnership with 200 universities around the world



#### Bachelor

Business Administration	English and German
Economics	English and German
International Affairs	English and German
Law	German (some courses in English)
Law and Economics	German (some courses in English)
Computer Science	English

#### Master

Banking and Finance	English
Strategy and International Management	English
Quantitative Economics and Finance	English
International Law	English
International Affairs and Governance	English and German
Marketing Management	English and German
Accounting and Finance	English and German
Economics	English and German
Business Innovation	German
General Management	German
Law	German
Law and Economics	German
Management, Organization Studies and Cultural Theory	German (some courses in English)
Computer Science	English
Joint Medical Master in St.Gallen	German

#### CEMS

CEMS is a global alliance of

## FULL SEMESTER EXCHANGE/ECOL VIRTUAL EXCHANGE

Bachelor • Master • CEMS • Swiss Mobility • THEMIS • ECOL

Autumn semester  
September to December

Spring semester  
February to May

## SPECIALISED SHORT-TERM PROGRAMME

ISP – International Study Programme for MBA students  
10-week programme in English for MBA students from partner universities.

ISP students must be enrolled in an MBA programme at their home university and have significant work experience.  
ISP students attend a special ISP Orientation Programme.

Autumn term  
September to November

Spring term  
January to March

Core courses (required for all students)

- Leadership in European Companies
- Team Building: Leadership and Team Competencies
- European Corporate Governance
- European Culture and International Management

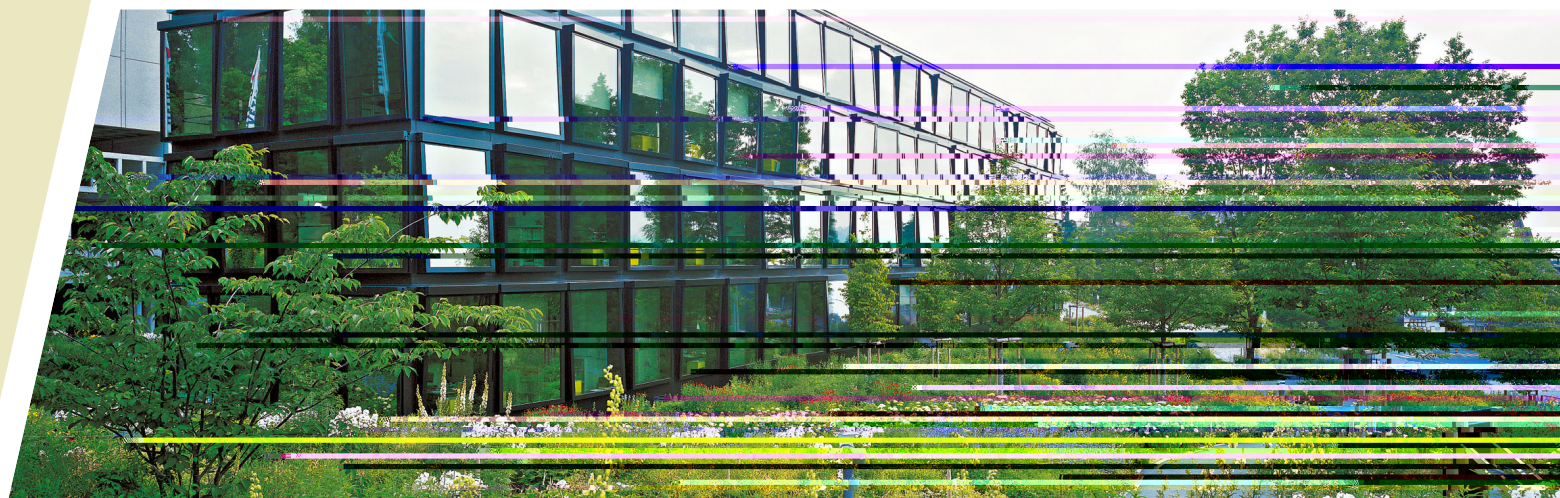
Elective courses (minimum three required)

- Strategic Management: A European Perspective
- Europe's Business Environment: Rules, Reform, and Restructuring
- Global Managerial Communication
- Introduction to Business Analytics and Data Science (Autumn) OR International Entrepreneurship (Spring)
- Investment Banking
- German Language for Beginners
- European Company Exploration

ISP students register for classes with the ISP programme director. An average ISP class size is fewer than 40 students.

ISP courses are taught entirely in English.

[isp.unisg.ch](http://isp.unisg.ch)



## LANGUAGE OF INSTRUCTION

German and English (course availability will vary depending on degree programme).

## LANGUAGE REQUIREMENTS

### German

Guest students are not required to be fluent in German, although some basic language skills are helpful. For courses taught in German, students should have at least B2 level CEFR.

### English

- Bachelor – Master – CEMS: No formal English certificate required but guest students are expected to have an advanced level of English comparable to B2 level CEFR for courses taught in English.
- ISP: Non-native English speakers must have a minimum of TOEFL score of 89 (itb) or IELTS score 6.5. This requirement is waived for students enrolled in an English-taught MBA at the home university.

## LANGUAGE COURSES

Bachelor • Master • CEMS • Swiss Mobility • THEMIS

Incoming exchange students are invited to enrol in a cost-free, seven-day intensive German language course before the semester starts and may continue with the course during the semester. Other language courses offered during the semester may include: Chinese, English, French, Italian, Japanese, Portuguese, Spanish, Russian.

## COURSE INFORMATION

Courses are offered in English in Business Administration, Economics, International Affairs, Social Sciences and Law. The definite course programme is available approximately one month before the semester starts. Guest students are strongly recommended to attend courses that correspond to their level of study at their home university.

### Bachelor

Bachelor students may only attend master's courses if necessary and if prerequisites are fully met. However, students must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

Master's core courses are not open for guest undergraduate students.

Further information can be found on our homepage Incoming Guest Students.

### Master

Master's students may attend undergraduate courses if necessary, however, they must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

### CEMS MIM

CEMS MIM course programme and descriptions can be found on: [cems.org/hsg](https://cems.org/hsg)



## COURSE REGISTRATION

Bachelor • Master • CEMS • Swiss Mobility • THEMIS

Course registration takes place through an online course registration procedure (bidding) about three weeks before the semester begins. Student Mobility Services will inform guest students about the process well in advance. Further information can be found on our homepage Incoming Guest Students.

Courses take place throughout the entire semester (13 weeks) and/or in block seminars.

## REQUIRED WORKLOAD

Bachelor • Master • CEMS • Swiss Mobility • THEMIS

The workload per semester averages 24–30 ECTS credits. Guest students are required to take at least 16 ECTS credits and may not exceed 40 ECTS credits per semester.

1 ECTS corresponds to 30 course-related working hours (in and out of class). Credits are awarded only for successfully passed courses. Special workload requirements apply to CEMS and THEMIS according to their corresponding curriculum regulations.

## EXAMINATIONS

Bachelor • Master • CEMS • Swiss Mobility • THEMIS

Examinations may be taken only for courses allocated through the bidding process.

### Format

Examinations may be oral and/or written. Presentations/course participation may also constitute part of the final grade. The examination format is indicated in the course information sheet available on [courses.unisg.ch](https://courses.unisg.ch)

### Examination periods

At the HSG there are two different types of examination periods. Decentral and Mid-Term examinations take place within or at the latest at the end of the lecture period. Central examinations take place after the end of the lecture period. Guest students are entitled to take all examinations within the lecture period (= same duration as decentral examination period). The examination type of each course is indicated in the course information sheet.

### Examination periods

#### Autumn semester

Decentral & Mid-Term examinations September - December  
Central examinations January - February

#### Spring semester

Decentral & Mid-Term examinations February - May  
Central examinations June - July

### Guest students enrolled for two consecutive semesters

Students staying for two consecutive semesters must take examinations for their first semester courses as specified in the course information sheet.

If a "central examination" is specified, guest students may schedule a "decentral guest examination" if the course instructor permits.

## GRADE TRANSCRIPTS

An electronic notification of grades and Academic Record will be published on our student platform Compass. [The HSG grading scale can be found by clicking here.](#)

### Electronic notification of grades & Academic Record

#### Autumn semester

Decentral & Mid-Term examinations  
Notification of grades Early February  
Academic Record Mid-February

#### Central examinations

Notification of grades Early March  
Academic Record Mid-March

#### Spring semester

Decentral & Mid-Term examinations  
Notification of grades Mid-July  
Academic Record End July

#### Central examinations

Notification of grades Mid-August  
Academic Record End August



## LIVING EXPENSES

### Housing

The Housing Office provides off-campus housing. Housing is assigned on a first come, first served basis.

- Non-refundable application fee: CHF 250 (required)
- Housing price per room: CHF 600 to 950 or higher per month, depending on personal requirements
- Liability insurance: approx. CHF 10
- Students may arrange housing on their own

### HOUSING OFFICE

T: +41 71 224 22 00

[housing@unisg.ch](mailto:housing@unisg.ch) • [exchange/housing office](#)

### Monthly living expenses (in Swiss francs)

Accommodation (rent plus utilities) CHF 600 to 950; Food CHF 600; Communication (telephone, internet, TV) 70; Transport (public and private) CHF 140; Insurances (liability, health) CHF 100 to 280; Leisure activities CHF 140; Other CHF 100 to 150

### Transportation

In Switzerland, travelling by public transport is very convenient and it is encouraged. Students are advised to obtain the Swiss Federal Railway half-fare card in order to save 50% on all tickets for trains, buses, trams, ferries. It is available for CHF 185 and valid for one year.

[sbb.ch/en](http://sbb.ch/en)

### Insurance

Full-semester guest students must either have proof of sufficient health insurance coverage for Switzerland from provider in home country or purchase health insurance in Switzerland. Acceptable proof varies according to nationality.



### Sports Office

Sports activities on- and off-campus. Gym and workout rooms, tennis, beach volleyball, football field. Off-campus recreation facilities nearby for skiing, sailing, golfing, climbing, etc.

[universitaet/services-der-hsg/unisport/](http://universitaet/services-der-hsg/unisport/)

## STUDENT ENGAGEMENT

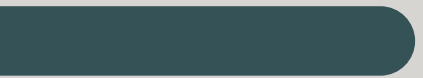
The Student Union is the official student representative body at the HSG and the umbrella organisation of all the student associations and initiatives. Its representatives and the students work towards the realisation of their ideas and contribute to the development of the university.

[shsg.ch](http://shsg.ch)

### Student associations & initiatives

Almost 150 student associations and initiatives contribute to a rich and diverse university life. These include the BuddySystem and many cultural and sporting activities.

Events of 10.6.1 (4.467 (t)-14.9(s)-2.5(s)-32.5(k)) (t))1



## TERM CALENDAR 2023/24 AUTUMN SEMESTER 2023

12 September – 23 November 2023  
ISP Autumn 2022 (programme for MBA students  
from partner universities)

03 – 08 September 2023  
CEMS block seminar (one week, starting Sunday)

06 – 15 September 2023  
Optional German language programme  
for autumn semester guest students

14 September 2023  
Mandatory Orientation Programme  
for autumn semester guest students

18 September 2023  
Mandatory CEMS semester kick-off for  
CEMS students

18 September – 23 December 2023  
Autumn semester 2023 (includes exams for  
guest students staying only one semester)

31 August 2023  
Course registration – bidding starts  
(CEMS students 24 August 2023)

30 October – 11 November 2023  
Break autumn semester 2023  
(block courses and CEMS requirements may take place)



## SPRING SEMESTER 2024

09 January – 14 March 2024  
ISP Spring 2023 (programme for MBA students  
from partner universities)

07 – 16 February 2024  
Optional German language programme  
for spring semester guest students

15 February 2024  
Mandatory Orientation Programme  
for spring semester guest students

19 February 2024  
Mandatory CEMS semester kick-off day  
for CEMS students

19 February – 25 May 2024  
Spring semester 2024 (includes exams for guest  
students staying only one semester)

01 February 2024  
Course registration – bidding starts  
(CEMS students 25 January 2024)

22 February – 01 March 2024  
CEMS Business Project Kick-Offs

01 – 13 April 2024  
Break spring semester 2024  
(block seminars and CEMS requirements may take place)

From insight  
to impact.

ACCREDITATIONS



MEMBER OF

